



Check Stubs and W-2's

We are pleased to announce ADP iPay Statements, a new benefit for all employees. Through ADP, our payroll provider, we are able to offer you access to your earnings statements and W-2 Forms 24 hours per day, 7 days a week. Your iPay Statements and W-2s stay on the site for 3 years. If you have been paid through ADP previously, the system will recognize your social security number.

How to Register on ADP iPay Statements

1. Go to <https://ipay.adp.com> (or ADP app on smartphones)
2. Click on "Register Now"
3. Enter the Self Service Registration Pass Code which is: HUTCOINC-adpnet
4. Enter your first and last name then the last 4 digits of your social security number and your date of birth

You will then be prompted to complete a registration process during which you must create a username and password and answer a few security questions. Your password must contain at least 8 characters and at least one alpha and one numeric character. The security questions will be used to verify your identity if you ever forget your user ID or password.

Upon completing the registration process, you may access your pay statements at <https://ipay.adp.com>

We hope you will enjoy this new feature. We appreciate the opportunity to provide you with this exciting new way of viewing your pay information.